



FORWARD PLAN

1 November 2021 - 6 March 2022

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

EXECUTIVE FORWARD PLAN
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FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 08/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Household Support Fund

Description: Purpose of Report: To approve the councils discretionary scheme for providing financial support to vulnerable families across the city with food and utility bills within the scope of the Governments funding rules.

The Executive Member for Finance and Performance in consultation with the Executive Member for Housing & Safer Neighbourhoods will be asked to approve the HSF scheme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Director of Customer & Communities

Contact Details: David Walker
david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: DWP Scheme - rules set within the scheme by central government. There is limited discretion and discussions as with previous schemes (Winter Support Grant, Local Covid Support Grant) are being had with neighbouring local authorities and our Third Sector partners.

Consultees:

DWP

Local Authorities

Third Sector Partners

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 08/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Corporate Procurement Strategy and Social Value Strategy

Description: Purpose of Report: Following a CSMC report and in response to a Government policy notice, some minor changes are required to both the procurement strategy and the social value policy.

The procurement strategy explains how the Council works with partners and suppliers. The social value policy sets out the Council's commitment to embedding social value into its procurement and commissioning process.

The Executive Member will be asked to agree a number of minor changes and updates to both the Procurement Strategy and the Social Value Policy.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Report to CSMC. Discussed with CMT.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 10/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Corporate Emissions Report

Description: Purpose of Report: Reporting the council's corporate greenhouse gas emissions for 2020/21 and identifying actions to reduce corporate emissions.

The Executive Member is asked to note the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Change

Lead Director: Director of Governance

Contact Details: Shaun Gibbons

shaun.gibbons@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation with service delivery teams. Asset Management; Fleet Services; Waste; Facilities Management.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 10/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York City-wide Emissions Inventory

Description: Purpose of Report: Reporting latest data on York's greenhouse gas emissions inventory.

The Executive Member will be asked to acknowledge the content of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Change

Lead Director: Director of Governance

Contact Details: Shaun Gibbons
shaun.gibbons@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: N/A

Process: N/A

Consultees:

Background Documents: York City-wide Emissions Inventory

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 10/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Air Quality – Annual Status Report

Description: Purpose of Report: The report details the latest air quality monitoring results for the city and progress on delivering the measures in York's third Air Quality Action Plan (AQAP3) to deliver further improvements.

The Executive Member will be asked to note the contents of the report, including the improvements in air quality observed in 2020, the continuing trend in air quality in York and proposals to update the current AQAP to support and complement other key CYC strategies.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Change

Lead Director: Corporate Director of Place

Contact Details: Mike Southcombe
mike.southcombe@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: An Annual Air Quality Status Report needs to be prepared by local authorities every year and filed electronically using DEFRA's online LAQM Portal. No specific consultation outside CYC has been undertaken specifically for the purposes of compiling the Annual Status Report. DEFRA appraise the report and provide written feedback to CYC on the contents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 16/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Coppergate Temporary Traffic Regulation Order Proposal

Description: Purpose of Report: The Coppergate Temporary Traffic Regulation Order restricting traffic to one way only, with cycling contraflow, ends in December 2021. A decision is needed on whether to submit an application to the Secretary of State to extend the order (to allow an extension to the arrangement until full consideration is reached as to whether or not to make the arrangement permanent) or to revert to the previous two way operation.

The Executive Member will be asked to make a decision on whether to submit an application to the Secretary of State to extend the order (to allow an extension to the arrangement until full consideration is reached as to whether or not to make the arrangement permanent) or to revert to the previous two way operation.

Wards Affected: Guildhall Ward

Report Writer: **Deadline for Report:**

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Press Release, Letters, Website

Consultees
Stakeholders and Local Residents

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Refresh of York's Parish Charter

Description: Purpose of Report: To set out an updated version of York's Parish Charter following consultation with Local Councils.

The Executive will be asked to note the report.

Wards Affected: All Wards

Report Writer: Charlie Croft **Deadline for Report:** 08/11/21
Lead Member: Executive Member for Culture, Leisure and Communities
Lead Director: Director of Customer & Communities
Contact Details: Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Local Councils and the Joint Standards Committee

Consultees:

Background Documents: Refresh of York's Parish Charter

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Re-commissioning of Carers Services

Description: Purpose of Report: To seek the agreement of CYC Executive to re-commission the Carers Support Services for adults and young people. The service will be re-commissioned through an open tender exercise. The tender will seek to deliver a sustainable, integrated support model for unpaid carers, delivered by a competent and professional external provider who fully understands the needs of carers of all ages and from all backgrounds.

The Executive will be asked to agree the approach in line with section 7.8 of the council's Contract Procedure Rules which stipulate that where the aggregate contract value (including any extension) is £500,000 or more the decision will be regarded as a Key Decision unless the Chief Finance Officer, acting in consultation with the Monitoring Officer, has approved the procurement as Routine.

The existing contract is due to expire on 31st March 2022. The current contract receives a financial contribution from VoY CCG which has been confirmed to continue for the proposed duration of the re-tendered contract.

The recommendation is fully in line with the principles of the Care Act 2014, placing emphasis on prevention, early intervention and the maximisation of self-care.

The Executive will be asked to:

- a) Approve the option to undertake a tender exercise to re-commission Carers Support Services for adults and young people in line with the Key Decision criteria as set out in section 7.8 of the council's Contract Procedure Rules.
- b) That the decision to award is then delegated to the Chief Officer and that the report does not have to go back to the Executive for final agreement to award.

Wards Affected: All Wards

Report Writer: Craig Waugh **Deadline for Report:** 04/11/21

Lead Member: Councillor Carol Runciman

Lead Director: Corporate Director of People

Contact Details: Craig Waugh, Development Officer, Children and Young People and Families
craig.waugh@yorkcvs.org.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:**Process:****Consultees:**

Background Documents: Re-commissioning of Carers Services

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Finance & Performance 2021/22 Monitor 2

Description: Purpose of Report: To present details of the overall finance and performance position.

The Executive are asked to note the report.

Wards Affected: All Wards

Report Writer: Ian Cunningham, **Deadline for Report:** 08/11/21
Debbie Mitchell

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Finance Officer

Contact Details: Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Finance & Performance 2021/22 Monitor 2

Call-In

If this item is called-in, it will be considered by the **06/12/21**
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Programme 2021/22 Monitor 2

Description: Purpose of Report: To provide members with an update on the capital programme.

The Executive are asked to note the issues, recommend to full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 08/11/21

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Finance Officer

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme 2021/22 Monitor 2

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management and Prudential Indicators 2021/22 Mid-Year Review

Description: Purpose of Report: To provide Members with an update on the treasury management position.

The Executive are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 08/11/21

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management and Prudential Indicators 2021/22
Mid-Year Review

Call-In

If this item is called-in, it will be considered by the 06/12/21
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Merger of York coroner area with North Yorkshire County Council coroner areas

Description: Purpose of Report: To obtain Member agreement to request merger of York and North Yorkshire coroner areas.

The Executive will be asked to agree to York Council submitting a business case to the Chief Coroner and Ministry of Justice requesting a merger of York and North Yorkshire coroner areas.

Wards Affected: All Wards

Report Writer: Janie Berry **Deadline for Report:** 04/11/21

Lead Member: Executive Leader (incorporating Policy, Strategy and Partnerships)

Lead Director: Director of Governance

Contact Details: Janie Berry, Director of Governance
Tel: 01904 555385
janie.berry@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: On 19 January 2019 Members gave approval to explore the merger of coroner areas with North Yorkshire County Council.

This has been explored and a merger request has been prepared to submit to the Chief Coroner and the Ministry of Justice.

Members are asked to consider this request, then an extensive consultation process will take place.

This includes the following for the North Yorkshire and York areas:

MPs
Chief Executives of local authorities
North Yorkshire Police
Superintendent Registrars
Coroners, including neighbouring coroners

Pathologists
NHS and clinical commissioning groups

Consultees:

Background Documents: Merger of York coroner area with North Yorkshire County Council coroner areas

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Consideration of changes to the City Centre Traffic Regulation order (Footstreets)

Description: Purpose of Report: This report considers the current temporary arrangements for the City Centre footstreets introduced as part of One Year Covid Transport and Place Strategy. It will set out the outcomes of the statutory consultation on amending the future Traffic Regulation Order (TRO) of the foot streets. The report will consider mitigation of impacts should Executive determine to amend the future TRO. In addition to the above the report will give the context for this decision with the results of the wider consultations with residents businesses and stakeholders, the risks of pedestrian and vehicle conflict, counter terrorism measures and the duty to protect, delivering wider city strategies and protecting the economy, and duties under equalities legislation.

The Executive will be asked to make a decision on the future TRO arrangements for the City Centre.

Wards Affected: All Wards

Report Writer: Dave Atkinson **Deadline for Report:** 04/11/21
Lead Member: Executive Member for Transport
Lead Director: Corporate Director of Place
Contact Details: Dave Atkinson, Programme Manager

dave.atkinson@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Not Applicable at this stage.

Process: Consultation process: The issues in relation to city centre access have been considered through extensive consultation with the public and stakeholders, including focused engagement with disabled people, cyclists, businesses, and delivery couriers. To guide this decision a statutory consultation has also been carried out as required if making any permanent changes to Traffic

Regulation Orders (TRO).

Consultees: Disabled advocacy and representative groups, cycling advocacy groups, city centre businesses and stakeholders, cycle and delivery couriers, Human Rights and Equalities Board, taxi operators, shopmobility service, and open public engagement.

Consultees:

Background Documents: Consideration of changes to the City Centre Traffic Regulation order (Footstreets)
Footstreets Traffic Regulation Order Proposals.pdf
Consideration of changes to the City Centre Traffic Regulation order (Footstreets)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: My City Centre vision

Description: Purpose of Report: The report will set out the vision for the future of York city centre that has been developed through public and stakeholder engagement as part of the My City Centre project.

The Executive will be asked to approve the My City Centre vision and commission a joint stakeholder and partner action plan to deliver the vision.

Wards Affected: All Wards

Report Writer: Andy Kerr **Deadline for Report:** 04/11/21

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Place

Contact Details: Andy Kerr

andy.kerr@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: The vision has been formed and refined through extensive public and stakeholder engagement and overseen and endorsed by the My City Centre Steering Group.

Consultees:

Background Documents: Engagement Strategy Economic Strategy Skills Plan and My City Centre.pdf
My City Centre vision

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Strategic Reviews of City Centre Access and Council Car Parking

Description: Purpose of Report: Report the outcomes of the Strategic Reviews of City Centre Access and Council Car Parking that were commissioned by the Executive in November 2020.

The Executive will be asked to approve the strategic reviews and the recommendations to deliver the outcomes relating to city centre access and council car parking; and to decide whether to proceed with the paused procurement of a contractor to build the new St George's Field multi-storey car park based on the outcomes of the parking review.

Wards Affected: All Wards

Report Writer: Andy Kerr **Deadline for Report:** 04/11/21
Lead Member: Executive Member for Transport
Lead Director: Corporate Director of Place
Contact Details: Andy Kerr

andy.kerr@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:** It is significant in terms of monitoring required its effect on communities

Making Representations: Not Applicable at this stage.

Process: Consultation process: The strategic review of city centre access is the product of extensive consultation with the public and stakeholders, including focused engagement with disabled people, cyclists, businesses, and delivery couriers.

Consultees: Disabled advocacy and representative groups, cycling advocacy groups, city centre businesses and stakeholders, cycle and delivery couriers, Human Rights and Equalities Board, taxi operators, shopmobility service, and open public engagement.

Consultees:

Background Documents: Strategic Reviews of City Centre Access and Council Car Parking

The Future of the Extended City Centre Footstreets.pdf
Strategic Reviews of City Centre Access and Council Car
Parking

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Railway Station Gateway – Project Budget and Delivery Update and LNER Legal Agreements

Description: Purpose of Report: This report is brought to inform the Executive about progress on delivery of the York Railway Station Gateway (formerly York Station Front) Scheme. The report will provide an update on the current work in progress of the scheme, including funding status and budget, delivery of the Enabling Works Package, land acquisition negotiations and the progress of legal agreements with strategic project partner, LNER.

The Executive will be asked to note current scheme progress, approve the updated project budget, as well as to consider CYC entering into a legal agreement with London North Eastern Railway (LNER). The legal agreement is for the delivery of the works in the station.

Wards Affected: Holgate Ward; Micklegate Ward

Report Writer: Brendan Murphy **Deadline for Report:** 08/11/21

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Brendan Murphy, Senior Transport Project Manager

brendan.murphy@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Not Applicable at this stage.

Process: A consultation process was undertaken in July/August 2018.

Consultees:

Background Documents: York Railway Station Gateway – Project Budget and Delivery Update and LNER Legal Agreements
York Railway Station Gateway – Project Budget and Delivery Update and LNER Legal Agreements

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Dial & Ride: Funding and delivery arrangements

Description: Purpose of Report: The report details the options for delivery arrangements for the Dial & Ride Service including a grant funding model for York Wheels. Depending on the decisions made about how the service is delivered there is a further decision required about replacement of two life-expired Dial & Ride minibuses.

The Executive will be asked to delegate to Corporate Director of Place authority to enter into a grant funding model with York Wheels for the Dial & Ride Service.

Authorise the replacement of two minibuses in compliance with current council policies using existing Capital Programme allocations.

Authorise the Corporate Director of Place authority to open discussions with York Wheels about how they may be able to support improved disabled access to the City Centre.

Wards Affected: All Wards

Report Writer: Sam Fryers **Deadline for Report:** 04/11/21
Lead Member: Executive Member for Transport
Lead Director: Corporate Director of Place
Contact Details: Sam Fryers

Implications

Level of Risk: 04-08 Regular **Reason Key:** It is significant in terms of monitoring required its effect on communities

Making Representations:

Process: Officers have consulted with York Wheels in the preparation of this paper.

Consultees:

Background Documents: Dial & Ride: Funding and delivery arrangements

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 18/11/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Haxby Station – Site Selection

Description: The purpose of this report is to consider the potential sites for a new Haxby Station and recommend a single preferred site to be taken forward for further development.

Executive Members will be asked to, subject to previous approvals at Executive on 30 September 2021, approve a preferred single site to take forward for further development as the potential location of the new Haxby Station.

This item will be deferred to the 18 November 2021 Executive Meeting, date to be confirmed. Following the September Executive meeting the Council has been busy finalising the purchasing of the land. However, in the short timeframe between the Executive approving the purchase and the need for reports for the next meeting being published, the Council has not been able to finish all the necessary legal processes in time for a report to go to October's meeting. The potential for this postponement was discussed at the September Executive meeting, given the short time available to finalise the acquisition before the publication of reports for the next meeting. Work continues on the project and is not expected to impact the timelines for the wider Haxby station project.

Wards Affected: Haxby and Wigginton Ward

Report Writer: Richard Holland **Deadline for Report:** 08/11/21

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Richard Holland

Richard.Holland@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Public consultation on the principle of a Station at Haxby was undertaken locally during May 2020, as part of the bid process for DfT New Station Funding.

Further public consultation expected to be undertaken prior to progressing to the next delivery stage.

Consultation will be undertaken, at the next development, stage with:

- Local residents of Haxby & Wigginton.
- Network Rail, as partner organisation in this project.

Consultees:

Background Documents: Haxby Station – Site Selection

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 22/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Application for Community Right to Bid under the Localism Act 2011

Description: Purpose of Report: Presents an application to list The Spread Eagle Public House, Walmgate, York as an asset of community value.

The Executive Member will be asked to make a decision on whether the above property should be added to the list of assets of community value.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance and Performance

Lead Director:

Corporate Director of Place

Contact Details:

Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: All the relevant parties, members and officers will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 23/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of formal enforcement action and enforcement policy

Description: Purpose of Report: to enable the Executive Members to review the formal enforcement action i.e. prosecutions, cautions etc. undertaken in 2020-21 as required by the council's enforcement policy.

The Executive Member will be asked to review the formal enforcement action taken, and endorse a full review of the council's enforcement policy in the coming year, after public consultation with residents and businesses, to ensure it remains fit for purpose as we rebuild from the coronavirus pandemic.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning,
Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Place

Contact Details:

Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

The report will seek approval to undertake consultation with residents and businesses in the coming year as part of a full review of the council's enforcement policy.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 23/11/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of City of York Council's One Year Business Support Strategy

Description: Purpose of Report: To update the Executive Member on progress made against the Council's One Year Business Support Strategy, the work of York's Business Growth Managers, and the important role that the Council's Economic Growth team plays in guiding the development of York's economy and supporting income generation for the Council.

The Executive Member will be asked to note the contents of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning

Lead Director:

Corporate Director of Place

Contact Details:

Alex Dochery, Economic Growth Manager

Tel: 552814

alex.dochery@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable.

Process: Relevant Officers and Members were consulted where necessary.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/12/21

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/12/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Provision of Affordable Homes on New Developments Scrutiny Review Final Report

Description: Purpose of Report: To present findings of scrutiny review into affordable homes on new developments.

The Executive will be asked to note the findings of the scrutiny review and approve the recommendations within the final report of the Housing & Community Safety Policy & Scrutiny Committee.

Wards Affected: All Wards

Report Writer: Rachel Antonelli **Deadline for Report:** 29/11/21

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Director of Governance

Contact Details: Rachel Antonelli, Senior Solicitor

rachel.antonelli@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Provision of Affordable Homes on New Developments Scrutiny Review Final Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/12/21

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: City of York Planning Policy Housing Delivery Action Plan

Description: Purpose of Report: The report relates to a Housing Delivery Action Plan (HDAP), which is required of the council via national planning policy (the National Planning Policy Framework 2021),

The report considers the Housing Delivery Test housing requirement and outlines an action plan for those areas that the council has the ability to influence and which can support housing delivery. The Action Plan will be monitored and updated annually as required by national planning policy and will be used to support collaborative working across the council to deliver the action plan and ultimately the housing requirement for York.

The Executive will be asked to approve the Housing Delivery Action Plan and support the implementation across the council.

Wards Affected: All Wards

Report Writer: Alison Cooke **Deadline for Report:** 29/11/21

Lead Member: Executive Member for Economy and Strategic Planning, Executive Member for Housing & Safer Neighbourhoods

Lead Director: Corporate Director of Place

Contact Details: Alison Cooke

Alison.Cooke2@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: Not Applicable.

Process: All relevant officers and members will be consulted.

Consultees:

Background Documents: City of York Planning Policy Housing Delivery Action Plan

housing_monitoring_update_2020_21.pdf

EX_CYC_43a_G_L_Hearn_Housing_Needs_Update_September_2020.pdf

City of York Planning Policy Housing Delivery Action Plan

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/12/21

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Occupational Health Provision

Description: Purpose of Report: To seek permission to re-procure an Occupational Health Provision for the Council.

The Executive will be asked to:

- Agree to procure an occupational health provision effective from June 2022.
- To delegate to the Chief Operating Officer power to select the appropriate procurement route and award the contract to the successful bidder.

Wards Affected: All Wards

Report Writer: Kay Crabtree **Deadline for Report:** 29/11/21

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Operating Officer

Contact Details: Kay Crabtree, HR Manager (Performance and Change)

kay.crabtree@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: To engage with a range of internal stakeholder groups from across the Council to review the current provision and agree outputs needed from any new contract provision.

Consultees:

- JHSC;
- Workplace wellbeing group;
- Trade Unions;
- Cross Directorate Working Groups.

Consultees:

Background Documents: Occupational Health Provision

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 13/12/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Interim Financial Inclusion/Welfare Benefits Update Report

Description: This paper will update the Executive Members on:

- financial inclusion (FI) activity during 2021/22 to date including delivery of FI grant schemes;
- for these periods an update on benefits statistics and performance as administered by the council including the York Financial Assistance Scheme, and additional covid emergency funding provided by the council;
- any ongoing impact of welfare benefits changes in York, including Universal Credit and importantly the support available for residents in dealing with this and Covid-19 challenges;
- any other necessary recommendations and decisions around Financial Inclusion funding.

The Executive Member in consultation with the Executive Member for Housing & Safer Neighbourhoods will be asked to note the contents of the report and approve any decisions in relation to financial inclusion funding, if required.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance and Performance

Lead Director:

Director of Customer & Communities

Contact Details:

Pauline Stuchfield, Director of Customer & Communities

pauline.stuchfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: N/A as this report is in the main for information.

Consultees:

Feedback from Financial Inclusion Steering Group and Advice York partners will be sought on up to date city wide activity and data

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

31/01/22

FORWARD PLAN ITEM

Meeting: Executive Member for Health and Adult Social Care

Meeting Date: 15/12/21

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Public Health Grant Allocation

Description: Purpose of Report: To present the Executive Member with details of the Local Authority Public Health Grant Allocation 2021/22. The report will provide an update on delivery against agreed budget savings and priorities for investment of non-committed public health grant.

The Executive Member will be asked to agree the update on delivery against agreed budget savings and priorities for investment of non-committed public health grant.

This item was postponed until the 16 June 2021 to allow for further consideration of the decision making process of non-urgent items while social distancing remains in place. The item has now been deferred until 14 July, due to Covid pressures on work more time is required to finalise this report.

This item has now been deferred until 15 September, the report has been delayed due to work pressures arising from the COVID-19 pandemic.

This item has now been deferred until 10 November 2021, the report has been deferred to allow for further consultation with the Humber, Coast and Vale Integrated Care System on the future arrangements for jointly funded public health posts.

This item has now been deferred until 15 December 2021 to allow for consideration of any impacts on the public health budget arising from the Comprehensive Spending Review.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Health and Adult Social Care

Lead Director:

Director of Public Health

Contact Details:

Sharon Stoltz, Director of Public Health, City of York

sharon.stoltz@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

31/01/22

FORWARD PLAN ITEM

Meeting: Executive Member for Children, Young People and Education

Meeting Date: 11/01/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements for the 2023/24 School Year

Description: Purpose of Report: To seek approval for the City of York Council co-ordinated schemes and admission policies for the 2023/24 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2023. The report follows a period of 6 weeks consultation.

The Executive Member will be asked to approve the admission arrangements (admissions policies and published admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2023.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Children, Young People and Education

Lead Director:

Corporate Director of People

Contact Details:

Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager, Rachelle White, School Admissions Manager
barbara.mands@york.gov.uk, rachelle.white@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation process:

The statutory requirement is for a six week consultation 4th October to 14th November

Consultees:

Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

31/01/22

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 12/01/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 5 Year Flood Plan Update

Description: Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment their content and recommended actions.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment and Climate Change

Lead Director:

Corporate Director of Place

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable.

Process:

Development of programme materials with Environment Agency via Regional Flood and Coastal Committee meetings and programme board of all flood alleviation schemes. Bi-annual meetings with Economy & Place Scrutiny. All relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/01/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/01/22

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Future Libraries Investment Programme

Description: Purpose of Report: To provide an update on the Council's investment programme into Libraries, including proposals for investment based on public consultation and the Explore vision for libraries and archive services.

The Executive will be asked to:

- Approve the capital expenditure for the programme against each project
- Approve related property matters that are part of the projects solutions offered
- Approve the procurement of building contracts
- Approve lease arrangements between partners involved.

Wards Affected: Acomb Ward; Clifton Ward; Haxby and Wigginton Ward

Report Writer: Andrew Laslett **Deadline for Report:** 31/12/21

Lead Member: Executive Member for Culture, Leisure and Communities

Lead Director: Director of Customer & Communities

Contact Details: Andrew Laslett, Head of Strategic Services (Leisure & Community Centres)

andrew.laslett@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Each library investment project will be subject to public and stakeholder consultation

Consultees:

Background Documents: Future Libraries Investment Programme
Future Libraries Investment Programme

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 13/01/22

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: National Reforms to the NHS and Impact on the Council

Description: Purpose of Report: To consider a report on local work within the NHS to plan for the changes and work within CYC to assess the implications for the Council.

The Executive will be asked to note the progress report and consider some of the options for the York Health and Care System and the implications for the Council.

Wards Affected: All Wards

Report Writer: Sharon Stoltz **Deadline for Report:** 31/12/21

Lead Member: Executive Member for Health and Adult Social Care

Lead Director: Director of Public Health

Contact Details: Sharon Stoltz, Director of Public Health, City of York
sharon.stoltz@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: A discussion paper has been through a variety of internal processes including CMT; PH CMT and an ongoing project group leading on work in this area.

Consultees:

Background Documents: National Reforms to the NHS and Impact on the Council

Call-In

If this item is called-in, it will be considered by the 31/01/22
Corporate and Scrutiny Management Committee on: